

CHECKLIST FOR VACATING PROPERTIES -

The condition of the property at the move out inspection will be compared to your initial inventory along with a degree of fair wear and tear. **You will receive the following tick list to complete prior to your check out.**

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Kitchen	Work surfaces & Units	Wiped clean; free from grease and dirt	
	Sinks & Taps	Free from lime-scale when dry	
	Cooker & Microwave	Thoroughly cleaned, preferably by professional cleaners	
	Extractor	Grease free and filters replaced where appropriate; light bulbs working	
	Fridge & Freezer	Cleaned; turned off; doors left open	
	Washing Machine/ Dishwasher	Cleaned soap tray; turned off; door open; waste capped off if appliance removed	
Bathrooms	Bath, Shower, WC, Taps	Bleached; mildew removed; no lime-scale	
	Shower curtains/screens	Washed; free of lime-scale deposit	
	Tiles & Mirrors	Cleaned; free of lime-scale deposit	
Windows	Frames, glass & ledges	Cleaned inside and out; free of mildew	
Walls & Ceilings		Cobweb free; remove blue tac and sticky tape; excessive picture hooks to be removed, holes filled and repainted to match	
Woodwork	Skirting & Architraves	Wiped clean and free of dust and grease	
Floors	Carpets	Professional Clean (self- clean using a VAX or Rug Doctor is not acceptable)	
	Pets	Professional pet treatment to carpets	
	Hard Floors	Swept, washed or polished	
Switches/Sockets Light Fittings		Wiped clean and free of grease and dust. Replace any light bulbs that are not working	
Curtains & Blinds	Including Nets	Washed, ironed and re-hung. CHECK LABEL if to be dry cleaned; copy Dry Cleaning receipts to Whites	
Light Bulbs		All bulbs in place and working as per inventory	
Smoke Alarms & Carbon Monoxide Alarms		Replace batteries if necessary and leave tested/in working order	
Chimneys	Whether chimney has been used recently or not	Sweep chimneys and give copy receipt to Whites	
Garage	Leave door locked	Sweep out and clear; excessive oil deposits to be removed from garage floor and driveway	
Garden		Neat and tidy; free from weeds; lawn mown All animal excrement to be removed Bare patches of grass to be re-turfed	
Rubbish		All to be removed and bins to be left empty (there will be a minimum £75 charge for any rubbish that we have to arrange to be removed)	
Personal Belongings		All must be removed	
Keys		All must be returned to Whites by the end of the last day of your tenancy	
Freestanding Items on Inventory		Must be reinstated to original position/room	
Cancel Standing Order		Cancel Standing Order with your Bank after your final rent has been paid	
Post		Redirect your post through the Post Office	
Forwarding Address		Supplied to Whites	

EXPECTED STANDARD FOR OCCUPANTS VACATING PROPERTIES

Please note that if cleaning is not carried out to a high and satisfactory standard a professional cleaner will be employed, the cost of which will be deducted from your deposit.

Please find below photographs of examples of the standard expected in the Vacating Check List.

Please ensure that you are using an appropriate cleaning product for the appliance.

The Kitchen



All sinks must be shiny and free of limescale.



All kitchen appliances should be left in a clean condition.



The above is an example of extractor fan – which must be taken apart – and the filter replaced with a new one (bought from any local Hardware shop) – and the white grill cleaned.



All shelves/ trays and pans within the oven must be clean.

The Bathroom



The bathroom must be left free of all water residue and limescale and the chrome clean and shiny, examples are shown here.



The toilet – must not only be cleaned thoroughly, but left bleached – please leave the toilet lid open as shown in the photo above.

